

Teens To Trails
GRANTS-TO-CLUBS
Program Guidelines & Application Process
~ 2009-2010 School Year ~

T3 MISSION:

Teens To Trails is dedicated to increasing the number of high school communities offering Outing Club programs & making safe outdoor experiences available to teens throughout Maine. Our *Grants-to-Clubs* Program exists to help new Outing Clubs get started and assist established Clubs in strengthening their programs & improving their sustainability.

T3 GRANTS OFFERED *for* SECOND YEAR:

In our first year, T3 awarded support to eight Maine high school Outing Clubs across the State: Brunswick High School, Deering High School, East Grand School, Fort Kent Community High School, Maine School for Science and Mathematics, Monmouth Academy, Thornton Academy, and Yarmouth High School. We are pleased to be able to continue our grantmaking program for this 2009-2010 school year through the generosity of L.L.Bean and funds from the Quimby Family Foundation! This school year, we expect to help five or six high school Outing Clubs which could take the form of dollars and/or outdoor gear & equipment. Most grants will not exceed a value of \$500.

ELIGIBILITY:

Grants are available for:

- public or private high schools with...
- new or existing Outing Clubs

Limitations:

- We do not fund environmental education or curriculum-based programs, or non-school recreational clubs such as Boy/Girl Scout troops, Community Centers, etc.
- Outing Clubs are expected to use grant money this school year.
- Clubs must submit their Follow-Up Report and wait one year after receiving a grant before reapplying.

FUNDING PRIORITIES for 2009/10 School Year:

In this second year of grantmaking, priority may be given to schools working to establish new Outing Clubs. For existing Clubs, we love to see proposals that will contribute to your overall sustainability. All Clubs, new or established, are encouraged to apply as we plan to disburse all available funds.

Some examples of Outing Club expenses that we will support are:

- new gear or equipment rentals
- transportation for outings
- safety and skills training
- fees for hiring Maine Registered Guides
- recreational / public use fees
- and other costs that will help make Outing Club activities available to ALL students, especially those with financial need

HOW TO APPLY:

Applicants are requested to turn in the following materials:

- One-page **Grant Request Letter** explaining (a) the amount of financial assistance and/or type of gear requested, (b) how the grant would be used, (c) how it fits the goals of your Outing Club, and (d) contact information so we can reach you to discuss your project. *PLEASE NOTE: We would love to see student support & involvement in the planning process.*
- **Projected Budget** summarizing expenses and any potential funding sources or in kind donations
- **Letter of Support** from your Principal or other Administrator**

**** Teens To Trails encourages Outing Clubs to contact us even before submission of their grant request if assistance is needed in gaining administrative support. We will work with you on this!**

TIMELINE:

DEADLINE – December 1st, 2009

In this first distribution of funds, applications for grants will be **due on December 1st, 2009**. Clubs will receive notification by January 15th, 2010. Upon receipt, we will contact you personally to discuss your project. *Please make sure we know how to reach you.*

For new Clubs, monies will be distributed when we receive confirmation of School Administrative/ Board approval for Club activities. Please let us know if we can be helpful to this process.

EXPECTATIONS OF GRANT RECIPIENTS:

Grant recipients should contact T3 if problems arise and funds will not be spent as planned. Within one year of receiving a grant, Outing Clubs are expected to submit a one-page **Follow-Up Report** describing how funds were used & the benefits received from the grant, as well as the problems that were encountered along the way. In addition, T3 is requesting at least one short teen-member testimonial in support of Outing Clubs. This teen testimonial can use words, photos and/or videos of teens engaged in outdoor activities. *Teens To Trails* will use these testimonials to encourage more teens to get outdoors and gather support for Outing Clubs in communities throughout Maine.

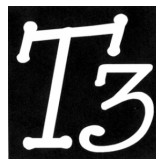
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Through our support programs, *Teens To Trails* is working to ensure that every Maine teen has the chance to get outside, feel safe and grow. We look forward to the day when all teens have access to outdoor experiences, they are healthy & safe, and they are learning about their natural world while they learn about themselves.

Thank you for your interest.

If you have questions, contact ... Carol Leone
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